

CHANGE NOTICE FOR MANUAL

DATE: September 9, 2014
MANUAL: Energy Programs Manual
TO: County Directors of Social Services
CHANGE NO.: 1-2014

SUBJECT: Energy Programs Policy Changes

EFFECTIVE DATE: October 1, 2014

I. BACKGROUND

The purpose of this change notice is to make updates to the Poverty Income Guidelines, LIEAP policy changes and clarifications to the Energy Manual.

II. SPECIFIC CHANGES

A. Section 200, Energy Programs Outreach Plan

Updated the LIEAP priority period and regular application-taking dates in Section 200.02 A. 1 & 2 and Section 200.04.

Added the requirement that the Outreach Plan must be approved by the local Board of Social Services or the Human Services Board in Section 200.09.

Lifeline/Linkup information updated in Section 200.09.

B. Section 300, Low Income Energy Assistance Program (LIEAP)

Updated the examples in Section 300.02 A.

Changed the target period for households containing an elderly person age 60 and above or a disabled person receiving services through the Division of Aging and Adult Services (DAAS) to the month of December in Section 300.02 A.

Added clarification regarding application procedures in Section 300.04 A. 3 & 4.

Updated information regarding households approved based on availability of funds at disposition in Section 300.06 A. 2. b. 1.

Update the Poverty Income Guidelines in Section 300.09.

Total household members' countable resource amount has been updated in Section 300.13.

Update the income ranges by family size chart in Section 300.14.

C. Section 400, CRISIS INTERVENTION PROGRAM

Updated the Poverty Income Guidelines in Section 400.3 F.

III. IMPLEMENTATION INSTRUCTIONS

The changes made to policy in the Energy Manual are effective October 1, 2014.

If you have any questions regarding this information, please contact your Food and Nutrition Services & Energy Programs Regional Support Team.

Sincerely,

A handwritten signature in black ink that reads "David Locklear". The signature is written in a cursive style with a large initial 'D'.

David Locklear, Acting Chief
Economic and Family Services Section

DL:bm

Attachments

[EPs200](#)
[EPs300](#)
[EPs400](#)